



Alpha Gamma Sigma

San Joaquin Delta College
5151 Pacific Avenue
Stockton, CA 95207

BYLAWS OF ALPHA BETA CHAPTER
of ALPHA GAMMA SIGMA, INC. 2011

ARTICLE I – NAME

Section 1: The name of our organization shall be “Alpha Beta Chapter of the Alpha Gamma Sigma. Incorporated, the California Community College Honor Scholarship Society.”

ARTICLE - PURPOSES

Section 1: The purposes of the organization shall be to foster, promote, maintain and recognize scholarship; to develop programs offering cultural, social, or enrichment experiences as part of the total experience of the college; to promote service to the college and the community; and to emphasize the development of leadership, character and judgment.

ARTICLE III-Membership

Section 1: Initial Membership. A person may attain initial membership if the person has completed 12 semester units of college work in a maximum of 3 semesters at any recognized institution of higher education and has a cumulative grade point average of 3.0 or higher.

No units acquired more than two years prior to application for initial membership shall be used prohibitively.

Section 2: Temporary Membership. All life members of the California Scholarship Federation and those who graduated with a minimum GPA of 3.5 at the high school level shall be invited to become temporary members during their first semester in the community college and shall have, upon payment of dues, all the privileges of membership except that of holding office.

- Section 3: Continuing Membership. An initial member may attain continuing membership by:
- A. Achieving for the previous semester not less than a 3.0 GPA in courses of recognized college standing, while being enrolled in 9 units
- and
- B. Maintaining a cumulative GPA of 3.0 or better in courses of recognizes college standing.
 - C. Continuing members will receive one semester grace for every semester of earned continuing membership if the member's GPA falls below 3.0. There shall be no two consecutive grace periods.
- Section 4: Permanent Member. A permanent member is any person who has completed a minimum of 60 semester units of college courses, with a minimum of 30 units completed at a community college. A member must apply for permanent membership and meet either of the following requirements:
- A. A person who has maintained a cumulative GPA of 3.5 or better in all recognized college work and is currently an active member of AGS for at least one semester.
 - B. Any current continuing member who has maintained a cumulative GPA of 3.25 or better in all recognized college work and has been an active member of AGS for at least two semesters.
 - C. Any courses completed two years or more prior to application for permanent membership, whether at the community college or other institution, shall not be used to prohibit any person from becoming a permanent member, provided that these units are not used to meet the minimum requirement of 60 semester units.
- Section 5: Alumnus Member. Any permanent member shall be considered an alumnus member.
- Section 6: Application for membership must be filed by the end of the tenth week of the semester and dues paid. The amount of dues shall be determined by the Executive Board.
- Section 7: In addition to the membership qualifications, initial membership and continuing membership shall also depend upon the earning of a number of service points. Service points will be earned for participation in AGS, chapter, campus, and community activities which reflect and further the purposes of our chapter as stated in Article II above. Until the necessary number of service points have been accumulated, applicants for membership who otherwise qualify for initial or continuing membership will be recognized as inactive member.

Section 8: Any member with outstanding monies owed to the chapter will not be granted active status.

ARTICLE IV – OFFICERS AND FUNCTIONARIES

Section 1: The elective officers of Alpha Beta Chapter shall be a President, Vice President, Community Service Coordinator, Fundraising Coordinator, Secretary, Treasurer, Publicist, Historian, InterClub Council Representative, and Webmaster. Elected officers must be enrolled with a minimum of 9 units at Delta College during their term of office and must be able to regularly attend meetings of the Executive Board and the general membership.

Section 2: The Executive Board will be composed of the elective officers.

Section 3: Only when necessitated by an insufficient number of willing members may one person perform simultaneously in more than one of the offices state in Article IV, Section 1.

Section 4: Alpha Beta Chapter will have at least one Faculty Advisor who will be chosen by the membership from among Delta College faculty member who are willing to accept the responsibilities of the job. There is no limit to the number of Co-Advisors the membership may choose.

ARTICLE V-NOMINATIONS AND ELECTIONS

Section 1: Elective officers shall be elected for each fall and spring semester. Officers for any one semester will be elected at the last meeting of the semester. The last meeting must take place before the last two weeks of the semester.

Section 2: Any initial, temporary, continuing or permanent member who has paid their semester dues to Alpha Beta Chapter may participate in the nomination and election of officers.

Section 3: Any person who qualifies for initial or continuing membership in Alpha Beta Chapter, and is enrolled with a minimum of 9 units at Delta College during the semester of holding office, and has earned active status for the current semester will be eligible for nomination for one of the elective offices. Any member qualified and willing to hold an elective office may nominate himself/herself.

A. In order to be nominated for the President or Vice President position, and active member must have previously served in one of the other elective offices indicated in Article IV, Section 1.

Section 4: Elections will be held by secret ballot and be determined by a majority vote of members present at the last meeting of the semester.

ARTICLE VI- DUTIES OF OFFICERS AND FUNCTIONARIES

Section 1: President

- A. The President shall be the official representative of Alpha Beta Chapter at all state activities of AGS.
- B. The President shall preside at general daytime membership meetings and at Executive Board meetings of the chapter.
- C. The President shall be responsible for welcoming newly elected officers and acquainting them with all policies and procedures at the beginning of the semester.
- D. The President, along with the Vice President, shall be responsible for preparing the agenda for the AGS general membership meetings.
- E. The President shall call special meetings when it is deemed necessary or desirable (with the approval of the advisor).
- F. The President shall appoint such standing and temporary committees as may be necessary for the accomplishment of the purposes of the chapter, and shall be an ex officio member of all committees, except the nominating committee.
- G. With the approval of the Executive Board, the President may appoint other functionaries as may be needed to fulfill the purposes of the chapter, including filling the position of an officer who is unable to complete his/her term.
- H. After each State Convention, the President shall be responsible for bringing Alpha Beta Chapter Bylaws into conformity with the state AGS Bylaws.
- I. The President shall perform all other duties pertaining to the office.

Section 2: Vice-President

- A. The Vice President shall preside at evening general membership meetings.
- B. The Vice President shall keep an accurate account of all service points earned by individual members and regularly report to the membership the status of points earned.
- C. The Vice President shall perform the duties of the President at the request or in the absence of the President.
- D. At the end of the semester, the Vice President shall submit all membership applications, all service point records, and a list of all those members who have earned active status to the Faculty Advisor.

Section 3: Community Service Coordinator

- A. The Community Service Coordinator shall be responsible throughout the semester for arranging for a variety of community service events, which will benefit Alpha Beta Chapter, the campus community, and the local communities beyond campus.
- B. The Community Service Coordinator will report regularly to the Executive Board and general membership on all community service activities.
- C. The Community Service Coordinator will be responsible for making certain that there is a chairperson in charge of each community service event and that the chairpersons follow through on each event.
- D. At the end of the semester, the community Service Coordinator shall present a list to the Faculty Advisor of all community service activities that took place during the semester.

Section 4: Fundraising Coordinator

- A. The Fundraising Coordinator shall be responsible throughout the semester for arranging for a variety of fundraising activities which will benefit Alpha Beta Chapter.
- B. The Fundraising Coordinator will report regularly to Executive Board and the general membership on the fundraising activities.
- C. The Fundraising Coordinator will be responsible for making sure there is a chairperson in charge of each fundraising activity and that the chairpersons follow through on each event.
- D. At the end of the semester, the Fundraising Coordinator shall present a list to the Faculty Advisor of all fundraising activities that took place during the semester.

Section 5: Secretary

- A. The Secretary shall keep a record of the minutes of all meetings and conduct the correspondence of the chapter.
- B. The Secretary shall be responsible for publishing a newsletter of chapter activities and for distributing the newsletter at weekly general membership meetings.
- C. The Secretary shall be responsible for distributing the newsletter at designed locations on campus for members who can't attend the regular club meetings.
- D. At the end of the semester, the Secretary shall present to the Faculty Advisor a copy of all the minutes of the meetings and all of the newsletters published during the semester.

Section 6: Treasurer

- A. The Treasurer shall have charge of the funds of the chapter. He/she shall collect membership dues and scholarship contributions from candidates for membership.
- B. The Treasurer will make any payments of debts incurred by the chapter.
- C. The Treasurer shall make regular treasury reports to the Executive Board and to the general membership.
- D. At the end of his/her term of office, the Treasurer shall prepare a financial summary of all collections and payments made during his/her term of office. Copies of this reports will be distributed to all officers and the Faculty Advisor.

Section 7: Publicist

- A. The Publicist shall be in charge of all forms of publicity for advertising all fundraising, community service and new membership activities throughout the campus.
- B. The Publicist shall regularly submit club information for the Mustang Bulletin.
- C. The Publicist shall be in charge of preparing AGS displays on campus.

Section 8: Historian

- A. The Historian shall be in charge of taking pictures and recording the events scheduled throughout the semester.
- B. When unable to attend an event, the Historian shall be responsible for arranging with an officer to record the event.
- C. At the end of the term of office, the Historian shall turn in all pictures to the Faculty Advisor.

Section 9: Social Activities Coordinator

- A. The Social Activities Coordinator shall be responsible throughout the semester for the arranging for a variety for social entertainment events which will benefit the members of Alpha Beta Chapter and the campus community.
- B. The Social Activities Coordinator shall be responsible for preparing activities and games with which to open general meetings.
- C. The Social Activities Coordinator will report regularly to Executive Board and general membership on all social entertainment activities.
- D. The Social Activities Coordinator will be responsible for making certain that there is a chairperson in charge of each social entertainment event and that the chairpersons follow through on each event.

- E. At the end of the semester, the Social Activities Coordinator shall present a list to the Faculty Advisor of all social entertainment activities that took place during the semester.

Section 10: InterClub Council Representative

- A. The InterClub Council Representative shall be responsible for regularly attending and reporting on all ICC meetings. If unable to attend, the Representative shall be responsible for finding a replacement to represent AGS at the ICC meeting.

Section 11: The Faculty Advisor shall have the following duties:

- A. He/she shall make certain that all elective officers are acquainted with the constitution of the State Organization of AGS.
- B. He/she shall make certain that all elective officers are acquainted with their powers and duties as stated in the Bylaws.
- C. He/she will arrange for a location where chapter records can be kept and will receive and file all officers' final reports at the end of their term of office.
- D. He/she will attend general and Executive Board meetings at which he/she will act in an advisory capacity only. Whenever necessary, he/she will advise officers and members on ways of accomplishing the purposes of the chapters.
- E. He/she will share with chapter officers and members all communications received from the State Organization of Alpha Gamma Sigma.
- F. He/she will make certain that all members of the Delta College faculty and administration are aware of the existence of the Alpha Beta Chapter of Alpha Gamma Sigma on the Delta campus, and that they are aware of the purposes of the organization.
- G. He/she attend meetings of the AGS Advisory Board and the AGS Executive Council whenever possible and report on such meetings to the members of Alpha Beta Chapter.
- H. If he/she anticipates terminating his or her service as Faculty Advisor to Alpha Beta Chapter, he/she shall make certain that the advisorship is filled by a willing colleague before vacating the position.

Section 12: In the case where there are two or more Co-Advisors, the duties outlined above in Section 6 will be shared or divided among them.

ARTICLE VII – MEETINGS

- Section 1: Regular meetings shall be held weekly for daytime students. Evening membership meetings shall be held as warranted. In order to be considered in attendance for a general membership meeting, a member must be present for at least two-thirds of any given meeting.
- Section 2: Executive Board meetings shall be held as deemed necessary by the President.

ARTICLE VIII – ORGANIZATIONS AND POWERS

- Section 1: The Executive Board shall consist of all officers and functionaries described in Article IV of these Bylaws. The Faculty Advisor will be present only in an advisory capacity; he/she will not be considered in determining a quorum for business, a quorum being one-half of the members of the Executive Board.
- Section 2: The Executive Board shall have the following powers: A. To act in any way which is consistent with the accomplishment of the purpose of the chapter; B. To grant temporary and continuing membership to those who qualify under Article III of these Bylaws; C. To decide what constitutes a quorum of the general membership; D. To deny or revoke membership to anyone who acts in a manner inconsistent with the spirit and purposes of Alpha Gamma Sigma or Alpha Beta Chapter; E. To take disciplinary action regarding any officer who is not fulfilling the duties of his/her office; and F. To choose and invites faculty members to serve as Faculty Advisor(s) to Alpha Beta Chapter.

ARTICLES IX – RULE OF ORDER

- Section 1: Robert's Rules of Order, latest edition, shall be the authority for parliamentary law in all cases to which it is applicable as long as they are not inconsistent with these Bylaws.
- Section 2: The President will decide whether or not parliamentary procedure is to be followed at any general meeting or Executive Board Meeting.

ARTICLE X – AMENDMENTS

- Section 1: Proposed amendments must be brought to the Executive Board. The Executive Board will review the proposed amendment and then present it to the membership for approval.
- Section 2: Bylaws not governed by the Alpha Gamma Sigma, Inc. Bylaws may be amended at any regular meeting of the chapter by a two-thirds ballot vote of those present,

provided notice of the proposed amendment has been presented in writing at least one week before the meeting at which the proposed amendments is to be voted on.

Section 3: Amendments to the Bylaw passed according to Article X, Section 2 will go into effect immediately.